



SOMERS POINT POLICE DEPARTMENT

1 W. New Jersey Avenue

Somers Point, NJ 08244

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<http://www.somerspointgov.org/police/>



FIREARMS APPLICATION AND REGISTRATION SYSTEM (FARS)

The Somers Point Police Department Firearms Investigation Unit assists residents with the application, processing and registration of firearms. Questions regarding the FARS process may be directed to the Firearms Investigation Unit Clerk during normal business hours at 609-927-9088 Ext. 117 or via email to firearms@somerspointpd.org.

The State of New Jersey has adopted an electronic firearms application process. Follow the instructions below for the FARS Application. Paper applications will no longer be accepted.

***** In order to obtain a permit to purchase a handgun or a firearms purchaser identification card, the applicant shall demonstrate that, within four years prior to the date of the application, the applicant satisfactorily completed a course of instruction approved by the superintendent in a lawful and safe handling and storage of firearms. The applicant shall be required to demonstrate completion of a course of instruction only once prior to obtaining either a firearms purchaser identification card or the applicants first permit to purchase a handgun.***

FARS Application Procedures:

*We recommend printing out these instructions to follow the steps online accordingly.

Step 1: Visit the following website using a smartphone, mobile device, or computer.

<https://www.njportal.com/NJSP/fars>

Step 2: If you are a resident of the City of Somers Point and it is your intent to submit your application to the Somers Point Police Department, you must enter the Somers Point Police Department's Originating Agency Identifier (**ORI**) # exactly as shown:

NJ0012100

If the application is submitted with an incorrect ORI # on the application, it **cannot** be changed. A new application must be submitted. A refund cannot be issued.

Step 3: Complete the online application and review for accuracy prior to submitting. Errors may result in your application being rejected. It is recommended that you print the confirmation page as it contains information needed for subsequent steps.

If you are applying for an **INITIAL FIREARMS IDENTIFICATION CARD**, after completing the FARS Application, you will be required to make an appointment for your fingerprints to be processed. Instructions for this process will be on the confirmation page after

you have submitted your application. You have 90 days from the date of application to have your fingerprints processed. Failure to do so will result in your application being automatically deleted from the FARS System and it will be necessary to reapply.

Step 4: Drop off proof of the safe handling course certificate at the Somers Point Police Department in an envelope with your name and attention to the Somers Point Firearms Investigation Unit.

Please note the following regarding HANDGUN PURCHASE PERMITS:

- a. A handgun purchase permit may not be issued to anyone under 21 year of age.
- b. ONE (1) Permit is required for each handgun you wish to purchase (each permit is \$2.00).
- c. Per state law, you can only purchase one (1) handgun in a 30-day period.
- d. Permits expire after 90 days.
- e. If you want to purchase additional handguns after all issued permits have been used, or if the permit(s) have expired, you must apply for additional permits.
- f. If you apply for only a Firearms Identification Card but later decide you also want a Handgun Purchase Permit, a new application must be submitted.
- g. All applications that include “permits to purchase and handgun” submitted on for after October 1, 2020 will receive an electronic purchase permit “E-Permit” upon application approval.

Step 4: Please note that the background investigation will not begin until payment of the applicable fees are made (NJAC 13:54-1.4).

RECOMMENDED: For your convenience, an electronic credit card payment may be made by clicking the following link: [Municipay](#)

NOTE: The fee for the initial Firearms Identification (FID) card is \$5.00. There is no fee for a replacement FID card or change of address. The fee for each Handgun Purchase permit is \$2.00. There will also be a \$1.50 additional convenience fee for online payments.

Payment may also be made at the Somers Point Police Department during normal business hours (Monday – Friday 8:00 AM – 4:00 PM) Accepted forms of payment are check or money order.

Important Information:

- You will be receiving automated email updates throughout this process. (check “spam” or “junk” frequently for emails from “@somerspointpd.org” or “njportal.com”)
- Please advise your references that the FARS System will email you a questionnaire regarding your application. Advise your references to check their email system to ensure the email was not discarded as “spam”.

- Your references must complete the questionnaire online. Advise them to complete the questions immediately so that your application will progress in a timely manner. A delay in a reference's response will result in a delay in the application process.
- Provide the best email addresses and telephone numbers for both your references and yourself.
- The New Jersey State Police website provides information on New Jersey Firearms Laws, transportation of firearms and frequently asked questions. The site can be found by following this link:

<https://www.njsp.org/firearms/index.shtml>